

CARSON CITY AIRPORT AUTHORITY

Minutes of the May 20, 2010 Meeting

Page 1

A meeting of the Carson City Airport Authority was scheduled for 6:00 p.m. on Thursday, May 20, 2010 in the Carson City Airport, Terminal Building, 2600 College Parkway, #6, Carson City, Nevada.

PRESENT: Chairperson Harlow Norvell
Member Dave McClelland (via speaker phone)
Member Ray Saylo

STAFF: Casey Pullman, Airport Manager
Jim Clague, Airport Engineer
Debbie Gottschalk, Recording Secretary

NOTE: A recording of these proceedings, agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A. CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (1-0008) - Chairperson Norvell called the meeting to order at 6:00 p.m. Roll was called; a quorum was present.

B. PLEDGE OF ALLEGIANCE (1-0022) - Chairperson Norvell led the pledge of allegiance.

C. APPROVAL OF MINUTES - April 21, 2010 (1-0034) - Member Saylo moved to approve the minutes of the April 21, 2010 meeting. Member Carter seconded the motion. Motion carried 4-0.

D. MODIFICATION OF THE AGENDA (1-0057) - None.

E. PUBLIC COMMENT (1-0083) - Dennis Buehn, American Warbirds, Inc., read a written statement into the record, a copy of which he provided to the recording secretary.

F. CONSENT AGENDA - None.

G. PUBLIC HEARING ITEMS:

G-1. DISCUSSION AND POSSIBLE ACTION REGARDING CONSIDERATION OF THE TENTATIVE 2010 / 2011 FY BUDGET AND APPROVAL OF THE FINAL 2010 / 2011 BUDGET, PER NRS 354.596 AND 354.598; AUTHORIZATION TO CERTIFY AND TRANSMIT SAME TO THE DEPARTMENT OF TAXATION AND THE NEVADA TAX COMMISSION; AUTHORIZATION FOR STAFF TO MAKE THE REQUIRED FILINGS (1-0116) - Chairperson Norvell introduced the item. Member Carter provided an overview of the budget. Chairperson Norvell opened this item to Airport Authority member and public comments. When none were forthcoming, he entertained a motion. **Member Saylo moved approval. Member McClelland seconded the motion. Motion carried 4-0.**

CARSON CITY AIRPORT AUTHORITY

Minutes of the May 20, 2010 Meeting

Page 2

G-2. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE AIRPORT MANAGER TO SELL THE EXISTING AWOS ONCE THE NEW AWOS IS OPERATIONAL AND CERTIFIED (1-0172) - Chairperson Norvell introduced the item and recommended a method by which to dispose of the old AWOS system, aka NEXWOS, once the new AWOS is certified. He suggested the best course of action is to sell the individual parts of the NEXWOS system to various operators throughout the country. Chairperson Norvell opened this item to Airport Authority member and public comments. When none were forthcoming, he entertained a motion. **Member Carter moved approval. Member Saylo seconded the motion. Motion carried 4-0.**

G-3. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE AIRPORT MANAGER TO ACQUIRE AN AIRPORT REMOTE RADIO ACCESS SYSTEM (ARRAS) FROM ARINC, INC., IN ORDER TO ALLOW AIRCRAFT TO COMMUNICATE WITH AIR TRAFFIC CONTROL (ATC) ON THE GROUND (1-0218) - Chairperson Norvell introduced and provided an overview of this item. He reviewed the current method by which pilots are required to obtain air traffic control clearance from the ground, which is problematic and unreliable. The ARRAS allows the pilot to communicate through a VHF phone patch in the aircraft directly to the Reno TRACON which will greatly improve safety and timeliness. The ARRAS system costs approximately \$6,800.00, is very simple to maintain, and requires a dedicated phone line. Chairman Norvell advised that the sale of the old AWOS systems will mitigate the cost of the new ARRAS. He proposed ordering the new system very soon due to the three month time period required to obtain a frequency allocation from the FAA.

Chairman Norvell introduced Timothy Rowe to the board members and gave a brief history of his credentials. Mr. Rowe went over the benefits of the ARRAS system. Chairperson Norvell opened this item to Airport Authority member and public comments and, when none were forthcoming, he entertained a motion. **Member Saylo moved to approve purchase of the ARRAS system, not to exceed \$7,000.00. Member McClelland seconded the motion. Motion carried 4-0.**

G-4. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT AUTOMATED WEATHER OBSERVATION SYSTEMS (AWOS) PROJECT (FAA AIP NO. 3-32-0004-17), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (1-0431) - Chairperson Norvell introduced the item, and Mr. Clague advised that no action would be necessary. Mr. Clague reported that Marv McQueary Excavating has been making progress on connections to the electrical vault. Marv McQueary is negotiating with All Weather, Inc. to establish a construction time table, after which the work is anticipated to take about three weeks. Mr. Clague provided a financial statement to the Airport Authority members. Chairman Norvell opened this item to Airport Authority member and public comments; however, none were forthcoming.

CARSON CITY AIRPORT AUTHORITY

Minutes of the May 20, 2010 Meeting

Page 3

G-5. DISCUSSION AND POSSIBLE ACTION ON ITEMS RELATED TO THE CARSON CITY AIRPORT RUNWAY PROJECT (FAA AIP NO. 3-32-0004-18), INCLUDING MONTHLY STATUS REPORTS, POTENTIAL CHANGES TO THE WORK OR WORK SCHEDULE, CONSTRUCTION CHANGE ORDERS, AND OTHER RELATED ITEMS (1-0466) - Chairperson Norvell introduced the item, and Mr. Clague advised that no action would be necessary. Mr. Clague advised he is waiting to hear back from the FAA regarding the requirement for runway grooves, and whether or not they will fund the project. Mr. Clague will keep the Airport Manager apprised. Mr. Clague provided documentation of the runway project and a financial summary. In response to a question, he anticipates the runway, taxi, and lighting portions of the project will be done by the end of June 2010. Chairman Norvell opened this item to Airport Authority member and public comments; however, none were forthcoming.

H. AIRPORT ENGINEER'S REPORT (1-0600) - Mr. Clague reported on the status of the Runway 9 connector project, provided documentation and an exhibit. The FAA requested PBS&J to resubmit a cost estimate and grant application which has been completed. Mr. Clague advised that, at the start of Phase 2, the north apron will be closed for two weeks. Mr. Clague advised that the El Aero Record of Survey is completed and was submitted to the City on May 14, 2010. A grant application was submitted to the FAA to get an environmental assessment for any outstanding work to be done in the future. Mr. Clague reviewed the status of the surplus rock and fill material. Mr. Pullman advised the members that Cinderlite is interested in the 4-5,000 tons of surplus boulder and they will be submitting a proposal for review.

I. AIRPORT MANAGER'S REPORT (1-0786) - None.

J. LEGAL COUNSEL'S REPORT (1-0789) - Deferred.

K. TREASURER'S REPORT (1-0790) - Member Carter reported the current balances in the airport accounts total \$557,145.88. He reported the money market account balance at \$547,136.58.

L. REPORT FROM AUTHORITY MEMBERS (1-0809) - None.

M. AGENDA ITEMS FOR NEXT REGULAR MEETING (1-0812) - None.

N. ACTION ON ADJOURNMENT (1-0815) - Member Saylo moved to adjourn the meeting at 6:46 p.m. Carter seconded the motion. Motion carried 4-0.

The Minutes of the May 20, 2010 Carson City Airport Authority meeting are so approved this 21st day of July, 2010.

HARLOW NORVELL, CHAIR