

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the September 11, 2013 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, September 11, 2013 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson James Mallery
Commissioner Brad Bonkowski
Commissioner Charles Des Jardins
Commissioner James Smolenski

STAFF: Patrick Pittenger, Transportation Manager
Daniel Doenges, Senior Transportation Planner
Graham Dollarhide, Transit Coordinator
Jeff Sharp, City Engineer
Joseph Ward, Senior Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:01:10) - Vice Chairperson Mallery called the meeting to order at 5:01 p.m. Roll was called; a quorum was present. Chairperson McKenna was absent.

B. PUBLIC COMMENT (5:02:33) - Vice Chairperson Mallery entertained public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 10, 2013 (5:03:05) - Vice Chairperson Mallery entertained suggested revisions and, when none were forthcoming, a motion. **Commissioner Bonkowski moved to approve the minutes, as presented. Commissioner Smolenski seconded the motion. Motion carried 4-0.**

D. AGENDA MANAGEMENT NOTICE (5:03:34) - Vice Chairperson Mallery entertained modifications to the agenda. At Mr. Pittenger's request, Vice Chairperson Mallery modified the agenda to address item F-2 prior to item F-1.

E. DISCLOSURES (5:03:56) - None.

F. PUBLIC MEETING ITEMS:

F-1. POSSIBLE ACTION TO AUTHORIZE THE CHAIR TO SIGN THE STATE ROUTE 28 CORRIDOR MANAGEMENT PLAN EXECUTIVE SUMMARY SIGNATURE PAGE AND A PRESENTATION BY TAHOE TRANSPORTATION DISTRICT ("TTD") STAFF REGARDING THE PLAN (5:09:11) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger introduced

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Tahoe Transportation District SR 28 Corridor Management Plan Project Manager Derek Kirkland. Mr. Kirkland narrated a PowerPoint presentation on the SR 28 Corridor Management Plan. Executive summaries of the plan were included in the agenda materials, and Mr. Kirkland advised that the entire plan is available on the Tahoe Transportation District website. Following the presentation, Mr. Kirkland responded to questions of clarification relative to details of the management plan.

Vice Chairperson Mallery entertained public comment and, when none was forthcoming, a motion. **Commissioner Bonkowski moved to authorize the chair to sign the SR 28 Corridor Management Plan Executive Summary signature page. Commissioner Smolenski seconded the motion. Motion carried 4-0.** Vice Chairperson Mallery thanked Mr. Kirkland for his attendance and presentation.

F-2. POSSIBLE ACTION TO DETERMINE THAT A&K EARTH MOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1213-181, EAST FIFTH STREET BIKE AND PEDESTRIAN IMPROVEMENTS PROJECT, FOR A BID AMOUNT OF \$226,820.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$22,682.00, TO BE FUNDED FROM PUBLIC WORKS RTC CAPITAL PROJECTS CONSTRUCTION ACCOUNT, AS PROVIDED IN FY 2013/2014 (5:03:59) - Vice Chairperson Mallery introduced this item. City Engineer Jeff Sharp advised of having received a bid protest, and explained the requirement to evaluate the same. He provided corresponding background information. Once the bid protest is evaluated, he anticipates an award recommendation will be agendaized for a future commission meeting. Mr. Sharp acknowledged that no action would be taken on the subject item at this meeting.

In response to a question, Mr. Sharp expressed uncertainty as to the project being completed during the winter months. He explained the various elements of the project, including a micropaving component which has a temperature requirement. In response to a question, Mr. Pittenger explained the funding mechanism and advised of the possible necessity to extend the current agreement, between the City and NDOT. He assured the commission "there's no immediate known threat to the funding being removed."

Vice Chairperson Mallery entertained additional commissioner questions or comments and, when none were forthcoming, public comments. When no public comments were forthcoming, he thanked Mr. Sharp for the update.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. STREET OPERATIONS REPORT - JULY 2013 (5:26:09) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the agenda materials. Vice Chairperson Mallery thanked Mr. Pittenger and entertained questions or comments of the commissioners and of the public. None were forthcoming.

G-2. PROJECT STATUS REPORT (5:27:58) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the agenda materials. Vice Chairperson Mallery entertained commissioner and public questions or comments. When none were forthcoming, he thanked Mr. Pittenger.

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G-3. FUTURE AGENDA ITEMS (5:29:27) - Vice Chairperson Mallery introduced this item, and Mr. Pittenger reviewed the tentative agenda for the October commission meeting. Vice Chairperson Mallery entertained requests of the commissioners for future agenda items; however, none were forthcoming.

H. COMMISSIONER COMMENTS (5:30:11) - Vice Chairperson Mallery entertained commissioner comments; however, none were forthcoming.

I. PUBLIC COMMENT (5:30:18) - Vice Chairperson Mallery entertained public comments; however, none were forthcoming.

J. ACTION TO ADJOURN (5:30:42) - Commissioner Des Jardins moved to adjourn the meeting at 5:30 p.m. Commissioner Smolenski seconded the motion. Motion carried 4-0.

The Minutes of the September 11, 2013 Carson City Regional Transportation Commission meeting are so approved this 11th day of December, 2013.

JOHN McKENNA, Chair